

# Model Program Book



32

## SHORT-TERM INTERNSHIP

(On-Site/Virtual)

21231041004

Designed & Developed by



**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)



PROGRAM BOOK FOR  
**SHORT-TERM INTERNSHIP**  
(Onsite / Virtual)

Name of the Student: A shasi kaha

Name of the College: S.V.B. Govt Degree college

Registration Number: 21231041004

Period of Internship: From: 7-08-2023 To: 6-10-2023

Name & Address of the Intern Organization: Kumar oggala Industry

Rajalaxmi **University**  
YEAR



## An Internship Report on

"Design and Development of precision Agriculture Machinery"

(Title of the Internship)

Submitted in accordance with the requirement for the degree of  
B.com [Computer Application]

Under the Faculty Guideship of

V. Venkateswarra Reddy

(Name of the Faculty Guide)

Department of

Commerce

(Name of the College)

Submitted by:

A. Shasikala

(Name of the Student)

Reg.No: 21231041004

Department of

Commerce S.V.B.G.D.C [Kailkuntla]

(Name of the College)



### Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/ the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - a. Data and Information you are expected to collect about the organization and/or industry.
  - b. Job Skills you are expected to acquire.
  - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.



13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

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### Student's Declaration

I, Avula Shasikala a student of B.com  
Program, Reg. No. 21231041004 of the Department of Commerce  
College do hereby declare that I have completed the mandatory internship  
from 7-08-2023 to 6-10-2023 in Kurraj agro industry (Name of  
the intern organization) under the Faculty Guideship of  
V. Venkateswara Reddy (Name of the Faculty Guide), Department of  
B.com computer application, S.V.B. Govt Degree college  
(Name of the College)

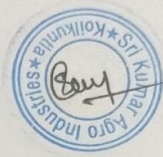
A. Shasikala  
(Signature and Date)



### Official Certification

This is to certify that A. Shasikala (Name of the student) Reg. No. 21231041004 has completed his/her Internship in Sai Kumar agro industry (Name of the Intern Organization) on "Design and development of precision agriculture machinery" (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B. com (CA) in the Department of S.V.B. Govt. college (Name of the College).

This is accepted for evaluation.



(Signatory with Date and Seal)

### Endorsements

Faculty Guide

[Signature]

Head of the Department

[Signature]

Principal

[Signature]

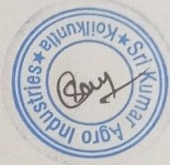
PRINCIPAL  
S.V.B. GOVT DEGREE COLLEGE  
(KOILKUNTALA, NANDYAL (Dt.))



## Certificate from Intern Organization

This is to certify that A. shasikala (Name of the intern)  
Reg. No. 21231041004 of S.V.B. Govt Degree college (Name of the  
College) underwent internship in Kumar Agro Industry (Name of the  
Intern Organization) from 7-08-2023 to 6-10-2023

The overall performance of the intern during his/her internship is found to be  
\_\_\_\_\_ (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal



### Acknowledgements

Learning and acquiring knowledge has no leap and bound it is one measure that never gets exhausted. That most you teach the better it get and the more you teach the better it etc.

Through these lines I would like to show my sincere gratitude to all the individual and the organisations under whose guidance and protect possible.

I would like to devote my sincere thanks and gratitude to the Mr. Devendra Kumar for giving me an opportunity to internship.

I would also like to show my sincere gratitude to Mr. Venkateswara Reddy sir for providing me supports and guide etc.



## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

This report summarise my intershship program which covers ~~ate~~ August to October 2023 covering 40 days on going intershship. I had magnificenty with concuded. The placement in welding most widely I enaged with political oriented and coqdoate would industrial at most. that during this time I learn diffeent with an is a of outlet senior welder.

It was confort me to develop the Communi-  
cation position welding that I ensured with perfect  
taken and team work abilities and position welding  
quality and properly satatu used and reading asking  
metaniance. as well the purpose of the intershship  
at to prepare the student etc.



## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

I. Introduction of the organization: Kumaon agro industries based on general are these industries. That have direct or indirect links with agriculture. It covers a variety of industries manufacturing and processing based on agricultural raw materials.

Vision, Mission, and values of the organization :- To increase production and productivities of agricultural crops using environment friendly science and technology while ensuring increased measure.

Policy at the organization, in relation with the intern in placed :-

Agricultural policy describe a set of laws relating to domestic agriculture and import at foreign agriculture products etc.



### CHAPTER 3: INTERNSHIP PART

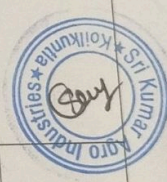
Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

We have done the activities such as handling packing, processing transporting and marketing of aquacultured products. There are clear indication that agro institutes are having significant global impact on economic development. Working condition cover a broad range of topic and issue from working time hours at work are a periods and work should to recreation. as well as the physical condition and mental demand that exist in the work place the work planning and scheduling help works etc.

The work planning and help works to be productive with the factor out at the place in aquacult due to a variety primarily seasonal equipment, General tasks of working place plant, cultivation and work crops, raises like stock etc.



# ACTIVITY LOG FOR THE FIRST WEEK

| Day & Date | Brief description of the daily activity                                              | Learning Outcome                               | Person In-Charge Signature                                                            |
|------------|--------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------------------------------|
| Day - 1    | we visit the Kumar and agro industry. we saw the instrument in industry              | we saw a new instrument.                       |                                                                                       |
| Day - 2    | we know about that instrument name and uses.                                         | we know about rotavator uses                   |                                                                                       |
| Day - 3    | we know about that instrument advantage, type, and modules.                          | we know about rotavator advantage and modules. |                                                                                       |
| Day - 4    | we know about the work at a machine by asking workers.                               | we know about worked a machine                 |                                                                                       |
| Day - 5    | We work with the workers.                                                            | Communication                                  |  |
| Day - 6    | we developed the communication skills by the inter ship at workers are other person. | Socialization                                  |                                                                                       |



## WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

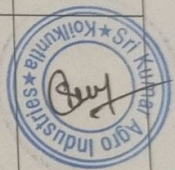
Objective of the Activity Done:

Detailed Report:

1. A rotavator is also known as a rotary tillage.
  2. That uses a series of blades to flow the land by soil.
  3. It is a tractor, driven rotary tillage equipment.
  4. It is a tractor-mounted implement and mainly operated prepare to plan.
  5. It is a helpful agriculture tool that is used to prepare soil.
- Uses of Rotavation agriculture:-
- \* Helps in breaking down soil and leveling of land.
  - \* seed bed preparing for sowing.
  - \* In primary preparation village, it is used.
- Types of Rotavator:-
- \* Ground tiller,
  - \* medium data rotavator.
  - \* Heavy data rotation.
- Advantages of using rotavator:-
- \* The uses of a rotavator in agriculture provide to soil preparation with work.



# ACTIVITY LOG FOR THE SECOND WEEK

| Day & Date | Brief description of the daily activity                               | Learning Outcome                              | Person In-Charge Signature                                                            |
|------------|-----------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------------------------------------------------|
| Day - 1    | we visit the kumar and agro industry. we saw the instrument industry. | we saw a new instrument.                      |                                                                                       |
| Day - 2    | we know about that instrument name and uses.                          | we know about communication equipment         |                                                                                       |
| Day - 3    | we know about the instrument advantage types and module.              | we know about different advantage and modules |                                                                                       |
| Day - 4    | we know about the work at a machine a asking workers.                 | we know about work of a machine               |                                                                                       |
| Day - 5    | we work with the workers.                                             | communication                                 |  |
| Day - 6    | we developed the communication skills by the internship etc.          | socialization                                 |                                                                                       |



## WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

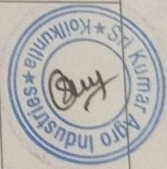
Objective of the Activity Done:

Detailed Report:

1. cultivator is an farm implement and mainly used to mix the soil near crop ensure the growth etc.
  2. It main use it is to still pulverise and house planting the seeds.
  3. cultivator a popular farm machinery. Introduced in the mid 19th century.
  4. Then, in the 20th century tractor power machine with rows were invented etc.
- functions of cultivation:-
- \* cultivator is a popular, agriculture machinery with short narrow slightly curved pointed shovels.
  - \* It also helps to dig into the soil in the same proportion.
  - \* Its numbers of shovels, used in a single model, depend, on the soil types and crops.
- Advantages of cultivation:-
- \* Along with the mix up the soil cultivator aerate the soil and provide and moisture into them.
  - \* It saves the time and reduces the labour work also ploughing the land.



# ACTIVITY LOG FOR THE THIRD WEEK

| Day & Date | Brief description of the daily activity                                             | Learning Outcome                             | Person In-Charge Signature                                                            |
|------------|-------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------------------------|
| Day - 1    | we visit the kumar and agro industry. we saw the new instrument in industry.        | we saw a new instrument.                     |                                                                                       |
| Day - 2    | we know about that instrument name and Functions.                                   | we know about digger Function                |                                                                                       |
| Day - 3    | we know about that instrument advantage and modules.                                | we know about digger advantages and modules. |                                                                                       |
| Day - 4    | we know about the work at a machine by asking worker.                               | we know about work at a digger machine.      |                                                                                       |
| Day - 5    | we work with the workers.                                                           | Communication                                |  |
| Day - 6    | we develop the communication skills by the interaction at workers are other person. | Socialization.                               |                                                                                       |



## WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

### Detailed Report:

1. Digger is used to dig pit for plantation and form fencing during land preparation.

2. It can dig holes a round 800-1300 mm depth.

→ Functions of digger:-

\* Post hole digger is one of the farm tool and equipment that helps at pit, for treating purpose.

\* It is ideas for small farms or orchard such as mango coconut pomograts lemon. etc.

\* Digger is best suitable for all types of soils.

→ Advantages of digger:-

\* post hole diggers as a kind of farm machinery with a small engine and don't need any gas to operate.

\* Farm implement diggers are easy to use.

\* Diggers are ideal for small tasks such as small field, orchards etc.

→ Machindra POA Hole Digger:-

Power:- 35 - 60 HP

category:- land preparation

\* Khedut tractor operated Ground Digger:-

Power:- 35 - 55 HP category:- Harvest.



# ACTIVITY LOG FOR THE FORTH WEEK

| Day & Date | Brief description of the daily activity                                             | Learning Outcome                            | Person In-Charge Signature |
|------------|-------------------------------------------------------------------------------------|---------------------------------------------|----------------------------|
| Day - 1    | we visit the kumar and agro industry. we saw the instrument in industry.            | we saw a new instrument.                    |                            |
| Day - 2    | we know about that instrument name and functions that instrument name is plough.    | we know about plough functions.             |                            |
| Day - 3    | we know about that instrument advantages and modules.                               | we know about plough advantage and modules. |                            |
| Day - 4    | we know about the work at machine by asking worker.                                 | we know about work of a plough machine      |                            |
| Day - 5    | we work with the workers.                                                           | Communication                               |                            |
| Day - 6    | we develop the communication skill by the instacration at worker are other persons. | Socialization                               |                            |



## WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

1. plough is used to turn and break the soil and help control weed, and remove the crop surplus.
2. It is a tractor mounted implement with a complement of fine blades.
3. Helping to loose and eat the soil.

→ Functions of plough:-

- \* The main purpose of plough is to turn the upper soil.
- \* plough is also used for cutting the trenches.
- \* It main task is turning the soil from the upper 12 to 25 centimeters etc.

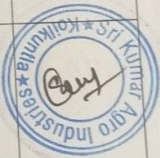
→ Advantages of plough:-

- \* plough help to loosen the soil and improve air circulation.
- \* Because of good planning the roots can penetrate deeper into the soil.
- \* Lemken Orca 080 E 2MB :-  
power :- 45/8 HP Above  
category :- Tillage.

- \* Lemken spiral 200 malcher :-  
power :- 50/8 HP Above      category = tillage.



# ACTIVITY LOG FOR THE FIFTH WEEK

| Day & Date | Brief description of the daily activity                                               | Learning Outcome                                  | Person In-Charge Signature                                                           |
|------------|---------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------|
| Day - 1    | we visit the kumraj and agro industry. we saw the instrument in industry.             | we saw a new instrument.                          |                                                                                      |
| Day - 2    | we know about that instrument name and function. That instrument name is disk harrow. | we know about disk harrow function.               |                                                                                      |
| Day - 3    | we know about that instrument advantages and modules.                                 | we know about disk harrow advantages and modules. |                                                                                      |
| Day - 4    | we know about the work at machine by asking worker.                                   | we know about work at a disk harrow machine.      |                                                                                      |
| Day - 5    | we work with the workers                                                              | Communication                                     |  |
| Day - 6    | we develop the communication skill by the interaction at worker are other persons.    | Socialization.                                    |                                                                                      |



## WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

1. Disk Harrow is a farming implement and tractor drawn implement used to prepare the soil for ploughing and sowing the seeds.

2. Its main use is, to break up the soil clods and crusts to make the surface smooth.

→ Functions of Disk harrows:-

\* A disk harrow is helpful in cutting edges.

\* This harrows is a row of concave metal discs which can be set at an oblique angle.

\* It is a from implement: you can use it till the soils where crops are to be planted.

→ Advantages of Disk Harrows:-

\* Disk harrow breaks up clumps in the soil and surface crust.

\* It also improves surface uniformity and soil aeration emerged weeds.

\* You can adjust the ~~size~~ discs to any soil types.



# ACTIVITY LOG FOR THE SIXTH WEEK

| Day & Date | Brief description of the daily activity | Learning Outcome | Person In-Charge Signature |
|------------|-----------------------------------------|------------------|----------------------------|
| Day - 1    |                                         |                  |                            |
| Day - 2    |                                         |                  |                            |
| Day - 3    |                                         |                  |                            |
| Day - 4    |                                         |                  |                            |
| Day - 5    |                                         |                  |                            |
| Day - 6    |                                         |                  |                            |



## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Our work environment is made up of all of the elements that can affect our day-to-day productivities including when where and how we work. During your career development you can pursue operations that provide a comfortable work environment that promotes:

1. We learn about people interaction. Be approachable, facilitation, approachable, etc.
2. We learn about that facilities, availability, and maintenance. Facilities maintenance.
3. We know about clarity of job roles. Job responsibilities refers to the duties and taken, etc.
4. We dream about many depending experiences in work environment. These are protocols, procedures, processes, discipline and time management.
5. We have some more experiences in work environment. These are harmonious relationship, socialization, mutual support and teamwork, space and ventilation.



Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

To successfully lead a team and become a respected manager you need aspects such as skill etc.

1. Planning is one of the most important skills for project management. It is all about defining the goals of the organization.
2. We know about team work. Team work is effective active listening skills maintaining listening skills.
3. We know about that good employee behavior, those are positive attitude, consistently meets and meets a good to be delivered by the contractor.
4. We know about productive use to be delivered producing is a measure of how much work is done is done are weekly improvement in competencies.
5. Setting sustain helps trigger new behavior, helps you to can and helps you sustain life, decision leads to better results.



Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

we have communication skills and we also know about that communication skills are the abilities we use when giving and receiving different kind, at information.

1. we learn about oral communication, thier before we speak with confidence, Be an active (listens.
2. we learn about written communication, and gounational abilities.
3. we learn about confidence levels while communication confidence mean faling same of our self and our abilities.
4. we learn about anxiety management, we improve our anxiety management technique. These are be honest, challenge our fears.
5. we understanding other's these skills are usually about our strength intesiactiy with others.



Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

we discussed about welding tools and agriculture mechanics with our group discussion.

1. safety glasses, chipping hammers, wire brush, fly welding gloves this are used in welding work.
2. MIG welding is one of the easier types of welding for beginners to learn.
3. welding is a fabrication process that joins materials usually metal or thermoplastic, by using high heat to melt the parts together and fusing them to cool.
4. welding is distinct from low temperature techniques such as brazing and soldering which do not melt the base metal.
5. Agricultural equipment is only kind of machinery used on a farm to help with farming the best example.
6. Tractor one of the most versatile pieces of farming equipment because they are the work horse of a farm.



Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

We have observed technological development in subject area of training.

1. The modern farm machinery has up graded the agriculture industry to the best. most used machinery are combine or harrow, rotavator tiller, plough or P/O, tractor, tracks, power harrow and disk harrow.
2. Modern agriculture machinery and technology are used in different agriculture operation, now a days.
3. Technology in agriculture has transformed and increased production and quantity of products.
4. farmer who are doing heavy works on farmer using traditional and old agriculture tools are wasting their health and time.
5. A tractor that used to be known as a technological genius in the agricultural field is old news now.
6. the disk harrow is one of the essential tillage implements that farmers can invest into to increase their production.



Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

We have technical skills, we know the technical skills by asking the workers in human and agro industry we also used our technical skills along with the workers.

1. Cultivation are used to prepare the soil for farming and used to remove weeds. They make soil loose and pulverized to help in cultivation.
2. Rotavator uses in agriculture are break up the soil and land leveling, preparation of seedbed for saving minilimits, Fuel consumption etc.
3. Main uses for or digger are digger trenches, holes and foundations, material handling, forestry work and forest management brush cutting with hydraulic.
4. Plough are used to turn and break up soil, help control which to break crop residues.
5. Disk harrow used to till the soil where crops are to be planted and used to chop up unwanted weeds are crop residue. Applying a disk harrow before following can also reduce digging and allow more complete etc.



Student Self Evaluation of the Short-Term Internship

Student Name: A-shasikala Registration No: 2123041004  
Term of Internship: From: 7-08-2023 To: 6-10-2023  
Date of Evaluation:  
Organization Name & Address: Sri kumar agro industry

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

|    |                                    |   |   |   |   |   |
|----|------------------------------------|---|---|---|---|---|
| 1  | Oral communication                 | 1 | 2 | 3 | 4 | 5 |
| 2  | Written communication              | 1 | 2 | 3 | 4 | 5 |
| 3  | Proactiveness                      | 1 | 2 | 3 | 4 | 5 |
| 4  | Interaction ability with community | 1 | 2 | 3 | 4 | 5 |
| 5  | Positive Attitude                  | 1 | 2 | 3 | 4 | 5 |
| 6  | Self-confidence                    | 1 | 2 | 3 | 4 | 5 |
| 7  | Ability to learn                   | 1 | 2 | 3 | 4 | 5 |
| 8  | Work Plan and organization         | 1 | 2 | 3 | 4 | 5 |
| 9  | Professionalism                    | 1 | 2 | 3 | 4 | 5 |
| 10 | Creativity                         | 1 | 2 | 3 | 4 | 5 |
| 11 | Quality of work done               | 1 | 2 | 3 | 4 | 5 |
| 12 | Time Management                    | 1 | 2 | 3 | 4 | 5 |
| 13 | Understanding the Community        | 1 | 2 | 3 | 4 | 5 |
| 14 | Achievement of Desired Outcomes    | 1 | 2 | 3 | 4 | 5 |
| 15 | OVERALL PERFORMANCE                | 1 | 2 | 3 | 4 | 5 |

A-shasikala  
Signature of the Student

Date:



*Evaluation by the Supervisor of the Intern Organization*

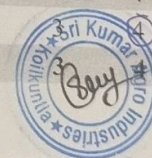
|                                                                                      |                              |
|--------------------------------------------------------------------------------------|------------------------------|
| Student Name: A. shasfkada                                                           | Registration No: 21231041004 |
| Term of Internship: From: 7-08-2023 To: 16-10-2023                                   |                              |
| Date of Evaluation:                                                                  |                              |
| Organization Name & Address: Sai kumar Agro industry                                 |                              |
| Name & Address of the Supervisor with Mobile Number: T. Devendra kumar<br>9866469101 |                              |

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

|    |                                    |   |   |   |   |   |
|----|------------------------------------|---|---|---|---|---|
| 1  | Oral communication                 | 1 | 2 | ③ | 4 | 5 |
| 2  | Written communication              | 1 | 2 | 3 | 4 | ⑤ |
| 3  | Proactiveness                      | 1 | 2 | 3 | 4 | ⑤ |
| 4  | Interaction ability with community | 1 | 2 | 3 | ④ | 5 |
| 5  | Positive Attitude                  | 1 | 2 | 3 | 4 | ⑤ |
| 6  | Self-confidence                    | 1 | 2 | 3 | 4 | ⑤ |
| 7  | Ability to learn                   | 1 | 2 | 3 | 4 | ⑤ |
| 8  | Work Plan and organization         | 1 | 2 | 3 | 4 | ⑤ |
| 9  | Professionalism                    | 1 | 2 | 3 | 4 | ⑤ |
| 10 | Creativity                         | 1 | 2 | 3 | 4 | ⑤ |
| 11 | Quality of work done               | 1 | 2 | 3 | 4 | ⑤ |
| 12 | Time Management                    | 1 | 2 | 3 | ④ | 5 |
| 13 | Understanding the Community        | 1 | 2 | 3 | 4 | ⑤ |
| 14 | Achievement of Desired Outcomes    | 1 | 2 | ④ | 5 |   |
| 15 | OVERALL PERFORMANCE                | 1 | 2 |   |   | ⑤ |



Date:

Signature of the Supervisor

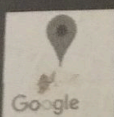
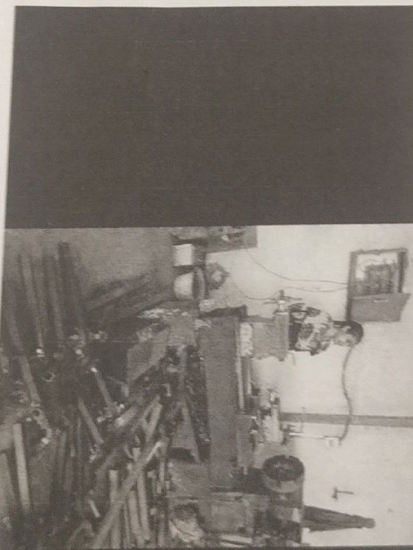




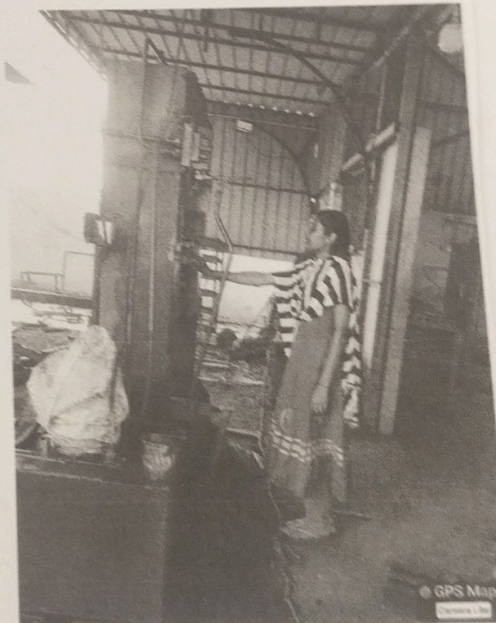
Koilkuntla India  
68HC+3R, Koilkuntla, Andhra Pradesh 518134, India  
September 14, 2023 0 m  
Latitude 15.227566 GMT 06:17 AM  
Longitude 78.321455 Local Time 11:47 AM



Koilkuntla India  
68HC+3R, Koilkuntla, Andhra Pradesh 518134, India  
September 14, 2023 0 m  
Latitude 15.227566 GMT 06:18 AM  
Longitude 78.321455 Local Time 11:48 AM

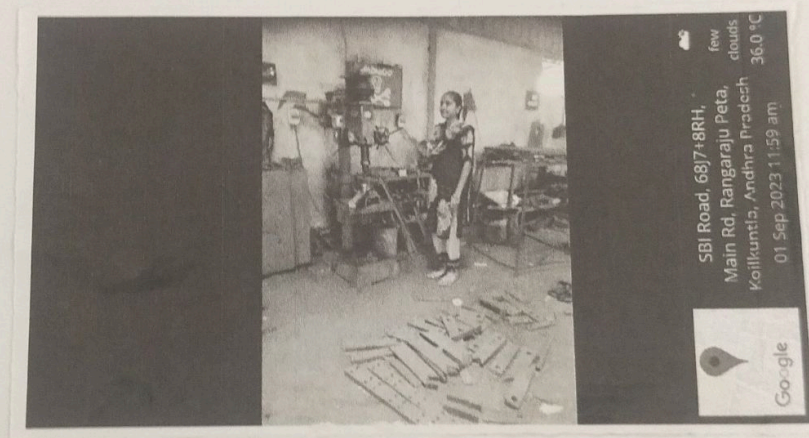
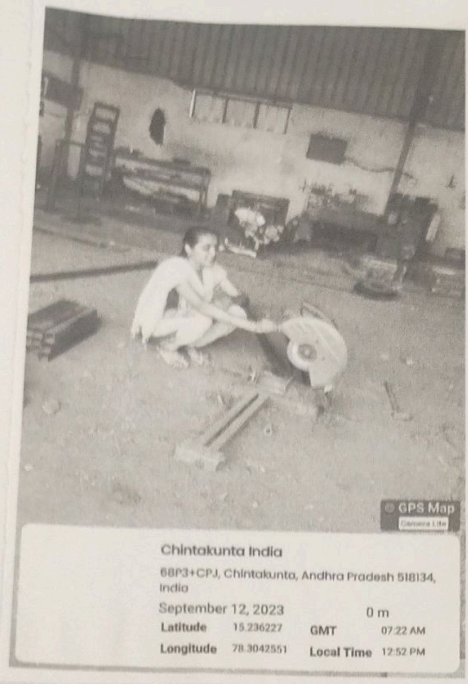


SBI Road, 68J7+8RH, few clouds  
Main Rd, Rangaraju Peta, Koilkuntla, Andhra Pradesh 36.0 °C  
01 Sep 2023 11:59 am



Koilkuntla India  
68MB+743, Sainagar, Koilkuntla, Andhra Pradesh 518134, India  
September 13, 2023 0 m  
Latitude 15.2327263 GMT 06:18 AM  
Longitude 78.310071 Local Time 14:48 PM







## EVALUATION



### Internal Evaluation for Short Term Internship (On-site/Virtual)

#### Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

#### Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:

|                         |          |
|-------------------------|----------|
| ○ Activity Log          | 25 marks |
| ○ Internship Evaluation | 50marks  |
| ○ Oral Presentation     | 25 marks |
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered –
  - a. The individual student's effort and commitment.
  - b. The originality and quality of the work produced by the individual student.
  - c. The student's integration and co-operation with the work assigned.
  - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
  - a. Description of the Work Environment.



- 1. Best Time Technical Skills acquired
- 2. Management Skills acquired
- 3. Improvement of Communication Skills
- 4. Team Dynamics
- 5. Technological Developments recorded



**MARKS STATEMENT**  
(To be used by the Examiners)



# INTERNAL ASSESSMENT STATEMENT

Name Of the Student: A. shasikala  
Programme of Study: SAT AGRO INDUSTRY  
Year of Study: 2022-2023  
Group: B.COM (CA)  
Register No/H.T. No: 21231041004  
Name of the College: S.V.B. Govt Degree college Koilkuntla  
University: Raydaseema university.

| Sl.No | Evaluation Criterion  | Maximum Marks | Marks Awarded |
|-------|-----------------------|---------------|---------------|
| 1.    | Activity Log          | 25            | 25            |
| 2.    | Internship Evaluation | 50            | 45            |
| 3.    | Oral Presentation     | 25            | 20            |
|       | GRAND TOTAL           | 100           | 90            |

Date: 18/10/2023

Signature of the Faculty Guide

Certified by

Date:

Signature of the Head of the Department/Principal

Seal:

A. Ravi S. B. V.  
PRINCIPAL  
S.V.B. GOVT DEGREE COLLEGE  
KOILKUNTALA, NANDYAL (Dt.)





**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V) Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

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